



Community Living Area Manager

Employer

Twin Rivers Developmental Supports, Inc
22179 D Street, Strother Field
Arkansas City KS 67005
620-442-3575

Job Description

Twin Rivers Developmental Supports, Inc. is currently accepting applications for a Community Living Area Manager. This is a full-time salaried position with core hours of 10:00 am.to 6:00 p.m. Monday through Friday. Full time positions are eligible for insurance benefits, sick leave, vacation, holiday pay and retirement.

Job Duties:

- Supervision and evaluation of direct support professionals in the residential program.
- Supervision of individuals receiving residential services.
- Responsible for residential program scheduling including covering shifts as necessary.
- Available by phone for back up, fill in and crisis
- Conduct Interviews and make recommendations for hiring and terminations
- Training of all residential program employees.
- Verification and completion of departmental time sheets
- Attend individual PCSP meetings as required.
- Follow and implement agency policies.
- Other duties as assigned.



Qualifications:

- Minimum of an Associate Degree (Prior experience may be considered as a substitute for a degree)
- One to two year experience working in the field of developmental disabilities.

Benefits:

- Health/Dental/Disability/Life insurance
- Employee assistance program
- Vacation
- Sick Leave
- Retirement plan

KBI, driver, ANE, KDHE and Medicaid fraud checks are completed on all employees. Drug testing will be done pre-employment and randomly. EOE Salary: From \$20.00 per hour

Apply

Interested individuals may apply via our website at www.twinriversdevelopmental.com or mail a resume to P.O. Box 133, Arkansas City, KS, 67005. Applications will be accepted until the position is filled.

